

Volunteer Information Pack

Welcome to the 2019 FIG Melbourne World Cup. The event runs from the 21 February – 24 February 2019 however volunteer roles begin from the 14 February.

With the event fast approaching, Gymnastics Australia is seeking a team of 200 volunteers to assist with the overall delivery of the event. Areas in which you can volunteer include;

- Floor & Apparatus Marshalling
- Equipment Assistant
- Athlete & Coach Lounge Assistant
- Team Liaison & information
- Training Gym Supervisor
- Transport
- Front Staff

Volunteer Expectations

Gymnastics Australia expects the following from all volunteers;

- Attend the mandatory training session for the position I will be assigned to so that I may familiarize myself with the World Cup and the duties I will perform.
- Devote a minimum 10 hours of volunteer service to the 2019 FIG Melbourne World Cup.
- Approach my volunteer role with enthusiasm, honesty and openness.
- Perform my duties efficiently and expeditiously and seek assistance when required.
- Volunteers are not permitted to speak in public on behalf of the organizing committee or Gymnastics Australia.
- Refrain from negatively commenting or speaking about the 2019 FIG Melbourne World Cup while in uniform or volunteering.
- Notify my team leader or volunteer services staff as soon as possible if I can no longer work as a volunteer with the 2019 FIG Melbourne World Cup.

Becoming a Volunteer

To become a volunteer at the 2019 FIG Melbourne World Cup you will need to complete the online registration form. From there, the successful applicants will move forward and be assigned their positions and rosters will be distributed.

Before you begin the online application process, make sure you have;

- A valid email address that you frequently monitor
- A Working with Children Check (or equivalent)
- A passport size photo of your face that you can upload to your profile

The minimum age to volunteer at this event is 16



The following gives you an overview of the volunteer application process and timelines;

Volunteer applications open	Monday 22 October
Volunteer applications close	Monday 10 December
All Applicants will be contacted and informed if they have been successful or unsuccessful	Week of 17 December
Successful applicants advised of their volunteer roles & positions	Early January
Volunteer Rosters Sent Out	Mid January
Volunteer Roles Commence	Thursday 14 February

Volunteer Positions

There are a number of volunteer positions available before and during the 2019 FIG Melbourne World Cup.

Applicants will select which department(s) they would like to volunteer with in – you may not select a specific role.

Competition, Field of Play (FoP)

Positions include, but are not limited to;

- Floor & Apparatus Marshalling
- Access Check Points
- FoP Presentation
- Technical Official / Judges Assistant (By Invitation Only)

Athlete & Official Engagement

Positions include, but are not limited to;

- Athlete & Coach Lounge Assistant
- Team Liaison**
- Team Information**

Back of House (BoH)

Positions include, but are not limited to;

- Training Gym Supervisor**
- Event Runner

Awards & Ceremonies

Positions include, but are not limited to;

- Medal Bearer Assistant
- Athlete Usher



Front of House (FoH)

Positions include, but are not limited to;

- Usher
- Information Assistant
- Ticketing Officer
- Ground Door Staff
- Program Sales

Transport

Positions include, but are not limited to;

- Mini Bus Driver** (Applicants must have a licence to drive a 24 seater bus)
- Transport Liaison**

** These positions begin before the actual competition begins (Thursday 14 February – Tuesday 19 February)

All other positions will begin on, or after, Wednesday 20 February.

Volunteer positions are open to everyone over the age of 16, provided they meet the criteria. Please be aware the volunteers will be responsible for their own transport, accommodation and meals (some event hospitality will be provided to volunteers working over a consecutive number of hours).

Volunteer Benefits

All individuals who volunteer at the 2019 FIG Melbourne World Cup will be entitled to;

- Opportunity to experience a international gymnastics event first-hand
- Opportunity to connect with like-minded people
- Opportunity to be involved with future national and international events
- Real, hands on work experience in a high-energy, enjoyable environment
- Event accreditation (complimentary access on days off)
- Event hospitality
- Event pin
- Volunteer uniform
- 2019 Melbourne FIG World Cup participation certificate
- Updating points (for Gymnastics Australia Technical Members)
- Personal reference letters from 2019 Melbourne FIG World Cup volunteer program (on request as deemed appropriate)



Volunteer Uniform

Gymnastics Australia will provide all volunteers with an event t-shirt.

Please wear the volunteer uniform that is provided to you and keep this in a clean and presentable condition for the duration of the event.

The uniform requirements are:

- The event t-shirt (Provided by Gymnastics Australia)
- Dark pants, preferably black or Navy Blue (No Leggings)
- Comfortable closed toe shoes, runners are acceptable
- Accreditation (Provided by Gymnastics Australia)
- Water bottle (Provided by Gymnastics Australia)

Volunteers are not permitted to smoke or consume alcohol while in the volunteer uniform.

Working with Children Check

All volunteers are now required to have current Working with Children check or equivalent.

Please visit your state website for additional information or to apply;

ACT - www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp

NSW - www.kidsguardian.nsw.gov.au/check

NT - www.workingwithchildren.nt.gov.au

QLD - www.ccypcg.qld.gov.au

SA - www.families.sa.gov.au/childsafes

TAS - www.justice.tas.gov.au/working_with_children

WA - www.checkwwc.wa.gov.au

Gymnastics Australia

Gymnastics Australia (GA) is the national governing body for gymnastics within Australia. Established in 1949, Gymnastics Australia's mission is to promote, develop and grow gymnastics for the enjoyment of all. Encompassing eight gym sports being the Olympic disciplines of Women's and Men's Artistic, Rhythmic and Trampoline Gymnastics, as well as Aerobic Gymnastics, Acrobatic Gymnastics, Gymnastics for All and Cheerleading, gymnastics provides opportunities for all Australians.

Vision

Gymnastics is recognised as the Foundation for movement, enriching and energizing bodies for life.

Mission



To Promote our brand, Develop our people and Grow our sport.

Values

Values are the internal compass that guide the actions of our sport. These are the attitudes and behaviours that are expected of the Gymnastics Australia Board of Directors, Staff and Members to adopt and live by.

Respect our people, Excellence in delivery, Act as one and Lead with integrity.

